



MEETING OF MAYOR AND COUNCIL
APRIL 16, 2025 – MINUTES
7:00PM

*** MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE**

Mayor Slavicek called the meeting to order at 7:00pm. All in attendance stood for a moment of silence for our armed forces serving to protect us.

*** CALLING OF THE ROLL**

Mayor Slavicek

Councilman Karczewski

Councilwoman Bohinski

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Councilman Stasi - absent

Also in attendance was a representative from Florio Purrucci Steinhardt Cappelli & Tipton and Business Administrator Matthew Crane.

*** OPEN PUBLIC MEETINGS ACT STATEMENT**

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*** PUBLIC PORTION**

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 3, 2024. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that

individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Jeff Bicsko introduced himself as the new Superintendent of the Spotswood school district. He stated that he is looking forward to working with everyone as he values all parents, students, and residents from Spotswood, Helmetta, and Milltown. He is a Milltown resident and knows and appreciates the small-town communities. He plans to be a visible and active community member. Mayor and Council congratulated Mr. Bicsko and stated they look forward to working with him in the future.

* ACCEPTANCE OF MINUTES – March 19, 2025

MOTION – Councilman Duffy SECONDED – Councilman Reid

ROLL CALL: 5-0

* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for March 2025

RESOLUTIONS:

2025 – 83: Authorization for Renewal of Contract with Encon Service Company

84: Authorization to Sell Miscellaneous Items on Muncibid

85: Temporary Emergency Budget Appropriation #3

86: Introduction of the Budget for 2025

87: Authorization to Cancel Various Unexpended Reserves and Transfers

88: Bill List

Mayor Slavicek asked for Resolution 2025-86 to be pulled from the Consent Agenda.

MOTION for Resolutions 2025-83, 84, 85, 87 and 88

– Councilman Dzingleski

SECONDED – Councilman Karczewski

ROLL CALL: 5-0

Mayor Slavicek read a statement regarding the budget. The Borough maintains 3 separate operating funds: current, water, and sewer. The amount to be raised by taxation increased \$233,092. The cause of the increase is a decrease in available fund balance and lease rental revenue, an increase in insurance along with inflationary pressures. In Mayor Slavicek's 10 year tenure as Mayor, there has been no increase in municipal taxes. However this year due to retiree health benefits, public safety and utilities the net appropriations are higher than \$63,818 or 2.41%. He emphasized that surplus was used to balance the three budgets but must point out that surplus and use of reserves is not always guaranteed. This is his tenth year as Mayor and he will continue to monitor the finances for any changes and start planning for next year and beyond. The budget is available on the Borough website and a public hearing of the introduced budget is on May 21, 2025 at 7:00pm.

MOTION for Resolution 2025-86

-Councilman Dzingleski

SECONDED – Councilwoman Bohinski

ROLL CALL: 5-0

* REPORTS of Committees, Business Administrator

Councilman Dzingleski stated that we have some upcoming events in Helmetta Recreation, Earth Day is this Saturday at the Pavilion, Touch A Truck is Saturday, May 17th and our Town Wide Yard Sale is May 17th and 18th.

Councilman Reid had nothing to report.

Council President Karczewski spoke with the Chief about a route for the shuttle bus coming from Spotswood for Spark in the Park. There were 431 calls into the police dispatch, 2 motor vehicle accidents, 49 stops with 19 summons issued, and 6 criminal complaints.

Councilman Duffy read a statement from Public Works that included: New Ford Escape - All paperwork is done, plates are on. Waiting on the decals and magnets and it will be fully operational. New Ford F550 - Waiting for the dealership to get me the MSO and Bill of Sale in the MCIA's name so I can return to the DMV to get everything taken care of. Gazebo has been installed. Need to get the last stretch of the sidewalk done then landscape around it. I held off on the section of sidewalk for installation to ensure we meet the ADA standards for the sidewalk meeting the gazebo. April street sweeping took place and I will be looking to schedule again in July or August. Mulch installation for the playgrounds will take place on Monday the 21st of April. Irrigation at Borough Hall and the community center will be activated Wednesday April 23rd. Reminder to residents that garbage pick up is moved for Good Friday to Monday, April 21st.

Councilwoman Bohinski stated that she will be attending the next Board of Education meeting.

Mayor Slavicek congratulated Matt and Melissa on being awarded an \$84,000 Recreation grant that will be used for the Community Center roof. He attended the grand re-opening of Dunkin Donuts in Spotswood and wished Mike Decker and his family lots of luck and thanked them for always being so supportive of the community. He recently made donations to the PTA, The Community Team NJ, and SEF for various fundraisers. He selected his recipient for the Mayor Slavicek award for a Spotswood High School Senior. He had a meeting with a Boy Scouts leader, and they are going to be looking for opportunities for service work and projects in the community. Some new projects that we have coming up are the gazebo at the lake and a new marquee sign in front of Borough Hall. Plans for Spark in the Park are underway, and he thanked Center State engineering for sponsoring the fireworks. He wished everyone a Happy Easter and Passover.

Business Administrator Matthew Crane had nothing for the open session.

Municipal Clerk Melissa Hallerman just got back from the Municipal Clerk's Association of New Jersey's conference in Atlantic City. The classes ranged from election updates, ABC licensing, Legalized Gaming Commission, and new state purchasing regulations. She is excited to apply all that she has learned to benefit the municipality and residents in Helmetta. Friendly reminder to submit your Financial Disclosure Statements, they are required and are due by April 30th.

*ORDINANCE 2025-02 – (Second Reading and Adoption) CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION OF A NEW SERVER AND ALL RELATED EXPENSES, AND APPROPRIATING \$12,000 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

PUBLIC HEARING

MOTION – Councilman Dzingleski
ROLL CALL: 5-0

SECONDED – Councilwoman Bohinski

No public comment.

MOTION – Councilman Dzingleski
ROLL CALL: 5-0

SECONDED – Councilman Reid

*ORDINANCE 2025-03 (First Reading/Introduction)
A CAPITAL ORDINANCE OF THE BOROUGH OF HELMETTA AUTHORIZING THE PAYMENT TO B&W CONSTRUCTION FOR A WATER LEAK REPAIR AND RESTORATION WORK AT 100 MAIN STREET BY BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$20,504.65 FROM BOROUGH OF HELMETTA'S WATER UTILITY CAPITAL RESERVE FOR CAPITAL OUTLAY AND WATER UTILITY 2025 BUDGETED CAPITAL OUTLAY TO COVER THE COST THEREOF.

MOTION – Councilman Dzingleski
ROLL CALL: 5-0

SECONDED – Councilwoman Bohinski

* CLOSED SESSION – Resolution 2025-89 pertaining to potential litigation.

MOTION – Councilman Karczewski
ROLL CALL: 5-0

SECONDED – Councilman Duffy

* OPEN SESSION

MOTION – Councilman Karczewski
ROLL CALL: 5-0

SECONDED – Councilwoman Bohinski

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Dzingleski and SECONDED by Councilwoman Bohinski at 7:46pm. All were in favor.

A handwritten signature in blue ink, appearing to read "Mel Hall", is written above the typed name.

Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION
#2025-83

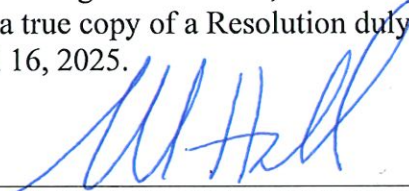
RENEWAL OF CONTRACT WITH ENCON SERVICE COMPANY

BE IT RESOLVED, by the Governing body of the Borough of Helmetta, that the contract with Encon Service Company is hereby renewed and the Mayor is hereby authorized to execute the contract for 2025.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 16, 2025.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION
#2025-84

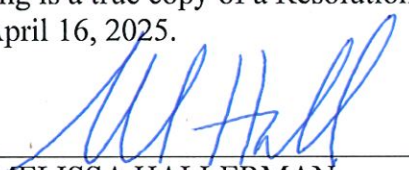
AUTHORIZATION TO SELL MISCELLANEOUS ITEMS ON MUNICIBID

BE IT RESOLVED, the Borough of Helmetta has miscellaneous items which will be sold to the highest bidder via Municibid Online Government Auctions web site www.municibid.com. All these items were declared surplus by the Borough of Helmetta and will be listed for bids on or about April 23, 2025.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 16, 2025.



MELISSA HALLERMAN
Municipal Clerk

RESOLUTION

#2025-85

TEMPORARY EMERGENCY APPROPRIATION #3

WHEREAS, an emergency condition has arisen in the 2025 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2025 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$282,680.00 (two hundred eighty-two thousand and six hundred and eighty dollars), and;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with N.J.S.A. 40A:4-20:1. An Emergency Temporary Appropriation be and the same is hereby made for:

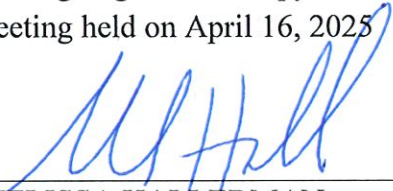
CURRENT FUND		
5-01-20110-020	Mayor & Clerk OE	\$2,000.00
5-01-20-120-010	Municipal Clerk S&W	\$5,000.00
5-01-20-701-010	Administrator S&W	\$5,000.00
5-01-20-705-010	Finance S&W	\$5,000.00
5-01-20-705-021	Finance OE	\$2,000.00
5-01-20-708-010	Revenue AdminTax Collection S&W	\$2,500.00
5-01-20-710-010	Tax Assessor OE	\$1,300.00
5-01-20-712-020	Legal Services OE	\$5,000.00
5-01-21-720-010	Planning Board S&W	\$2,000.00
5-01-22-725-010	Code Enforcement S&W	\$1,000.00
5-01-23-733-020	Health Insurance Employee	\$20,000.00
5-01-25-749-020	Fire OE	\$10,000.00
5-01-25-749-021	Fire Dept. Communication	\$3000.00
5-01-25-752-010	Fire Prevention Bureau S&W	\$1,000.00
5-01-25-757-020	Municipal Prosecutor OE	\$2,000.00
5-01-26-315-020	Vehicle Maintenance-DPW	\$5,000.00
5-01-26-765-010	Streets & Roads S&W	\$30,000.00
5-01-26-772-020	Buildings & Grounds OE	\$10,000.00
5-01-27-788-010	Animal Control S&W	\$1,000.00

5-01-28-795-020	Recreation OE	\$5,000.00
5-01-28-797-020	Senior Citizens OE	\$1,000.00
5-01-31-827-020	Telephone Costs	\$4,000.00
5-01-31-829-020	Natural Gas	\$3,000.00
5-01-31-831-020	Postage	\$1,000.00
5-01-31-833-020	Gasoline	\$2,000.00
5-01-31-834-020	Office Supplies	\$1,000.00
5-01-32-837-020	Landfill/Disposal Solid Waste	\$10,000.00
CDBG		\$27,880.00
Local Recreation Improvement Grant		\$84,000.00
5-01-42-855-010	Municipal Court S&W	\$10,000.00
5-01-42-855-020	Municipal Court OE	\$1,000.00
TOTAL CURRENT FUND		\$262,680.00
WATER UTILITY FUND		
5-05-55-500-010	Water Operating S&W	\$10,000.00
TOTAL WATER UTILITY FUND		\$10,000.00
SEWER UTILITY FUND		
5-07-55-500-010	Sewer Operating S&W	\$10,000.00
TOTAL SEWER UTILITY FUND		\$10,000.00
GRAND TOTAL		\$282,680.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 16, 2025



 MELISSA HALLERMAN
 Municipal Clerk

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the _____ BOROUGH _____ of _____ HELMETTA _____, County of _____ MIDDLESEX _____ for the Fiscal Year 2025

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2025;

Be it Further Resolved, that said Budget be published in the _____
The Home News & Tribune

in the issue of _____ May 8th _____, 2025

The Governing Body of the _____ BOROUGH _____ of _____ HELMETTA _____ does hereby approve the following as the Budget for the year 2025:

RECORDED VOTE

(Insert Last Name)

Ayes

Karczewski
Bahinski
Duffy
Dzinglewski
Duffy

Nays

Abstained

Absent

Stasi

Notice is hereby given that the Budget and Tax Resolution was approved by the _____

COUNCIL MEMBERS

of the

BOROUGH

of _____ HELMETTA _____, County of _____ MIDDLESEX _____, on _____ April _____ 16th _____, 2025.

A Hearing on the Budget and Tax Resolution will be held at _____

Borough Hall

, on _____ May _____

21st _____, 2025 at

_____ 7:00 o'clock _____ P.M. at which time and place objections to said Budget and Tax Resolution for the year 2025 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

				YEAR 2025
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)				
1. Appropriations within "CAPS" -				
(a) Municipal Purposes {(item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}				
2. Appropriations excluded from "CAPS" -				
(a) Municipal Purposes {(item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}				
(b) Local District School Purposes in Municipal Budget (item K, Sheet 29)				
Total General Appropriations excluded from "CAPS" (item O, Sheet 29)				1,235,688.57
3. Reserve for Uncollected Taxes (item M, Sheet 29) Based on Estimated				170,500.00
		97.47%	Percent of Tax Collections	
		Building Aid Allowance		2025 - \$ _____
		for Schools-State Aid		2024 - \$ _____
4. Total General Appropriations (item 9, Sheet 29)				2,686,254.57
5. Less: Anticipated Revenues Other Than Current Property Tax (item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)				1,111,251.91
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)				XXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (item 6(a), Sheet 11)				1,575,002.66
(b) Addition to Local District School Tax (item 6(b), Sheet 11)				-
(c) Minimum Library Tax				-

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, NEW JERSEY
RESOLUTION CANCELLING VARIOUS UNEXPENDED RESERVES
AND TRANSFERRING AS OF DECEMBER 31, 2025

WHEREAS, the 2025 budget for the water and sewer utility(s) is in need of additional revenue to support the appropriations; and

WHEREAS, as a result of her review, it was determined that various inactive reserves exist; and

NOW, THEREFORE, BE IT RESOLVED that the following are hereby cancelled and transferred to the respective utility operating funds.

	Balance 12/31/2024	Amount	Transfer to
<u>Water Utility Capital</u>			
Reserve for Painting of Water Tower	\$ 101,000.00	\$ 91,586.00	Water Utility Operating Fund as Anticipated Revenue
<u>Sewer Utility Capital</u>			
Reserve for Capital Outlay	\$ 81,000.00	\$ 30,000.00	Sewer Utility Operating Fund as Anticipated Revenue

BE IT FURTHER RESOLVED that:

- 1 Certified copies of this resolution sent to the Business Administrator, Borough CFO, Borough Auditor and the NJDCA via FAST.
2. Certified copy be sent to the Chief Financial Officer who is authorized to make the appropriate accounting entries.

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, NEW JERSEY
RESOLUTION CANCELLING VARIOUS UNEXPENDED RESERVES
AND TRANSFERRING AS OF DECEMBER 31, 2025
(CONTINUED)

DATED: April 16, 2025

Vote recorded as follows:

	Moved		RECORDED VOTE			
	1st	2nd	AYES	NAYS	ABSTAIN	ABSENT
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Karczewski		✓	✓			
Reid			✓			
Stasi					✓	

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, do hereby certify that the foregoing resolution is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on 16th of April 2025.



Melissa Hallerman, Borough Clerk

RESOLUTION

2025-88

PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi						✓

CERTIFICATION

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MELISSA HALLERMAN, RMC
Municipal Clerk

P.O. Type: A11
Range: First to Last
Format: Detail without Line Item Notes
Vendors: A11
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACT01 ACTION DATA SVC, INC											
	25-00270 04/07/25 PAYROLL INV 91756										
	1 PAYROLL INV 91756		117.28	5-01-20-705-021	B FINANCE OE	R	04/07/25	04/14/25		91756	N
	2 PAYROLL INV 91756		39.09	5-05-55-500-021	B WATER OPERATING OE	R	04/07/25	04/14/25		91756	N
	3 PAYROLL INV 91756		39.10	5-07-55-500-021	B SEWER OPERATING OE	R	04/07/25	04/14/25		91756	N
			195.47								
	Vendor Total:		195.47								

AIR01 AIR GAS TECHNOLOGIES INC.											
	25-00118 02/10/25 HYDROSTATIC TEST OF DOT										
	1 HYDROSTATIC TEST OF DOT		400.00	5-01-25-749-020	B FIRE DEPARTMENT OE	R	02/10/25	04/14/25			N
	Vendor Total:		400.00								

ALL09 ALLEGIANCE LAWN & GARDEN											
	25-00183 03/10/25 STONE FOR UNDER PORTA JOHN										
	1 STONE FOR UNDER PORTA JOHN		219.60	5-01-28-796-020	B PARKS OE	R	03/10/25	04/14/25			N
	Vendor Total:		219.60								

AMAZ0005 AMAZON CAPITAL SERVICES											
	25-00260 04/07/25 SUPPLIES										
	1 JEWELRY BAGS		5.94	5-01-28-795-020	B RECREATION OE	R	04/07/25	04/14/25		1XVD-74X7-1Q4R	N
	2 KEY CHAINS		123.62	5-01-28-795-020	B RECREATION OE	R	04/07/25	04/14/25		1J4L-MKYK-4J4W	N
	3 TONER		83.87	5-05-55-500-021	B WATER OPERATING OE	R	04/07/25	04/14/25		17Y7-93XQ-671C	N
	4 TONER		86.47	5-01-31-834-020	B OFFICE SUPPLIES	R	04/07/25	04/14/25		1WCW-9N67-77V4	N
	5 EARTH DAY SUPPLIES		145.45	5-01-26-765-020	B STREETS & ROADS OE	R	04/07/25	04/14/25		1J3K-FTQV-4Q71	N
	6 EARTH DAY SUPPLIES		145.44	5-01-28-795-020	B RECREATION OE	R	04/07/25	04/14/25		1J3K-FTQV-4Q71	N
	7 EASTER EVENT		21.73	5-01-28-795-020	B RECREATION OE	R	04/07/25	04/14/25		1PHY-HV3F-6MHT	N
			612.52								

Page No: 2

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Acct	Type	Description	Stat	Chk	Enc	Date	Chk/Void	Date	Invoice	Exc
Item	Description					Charge	Account											
AMAZ0005 AMAZON CAPITAL SERVICES Continued																		
25-00279 04/14/25 FISHING RODS/URINAL SCREENS																		
1	FISHING RODS				47.82	5-01-26-772-020			B	BUILDINGS & GROUNDS OE	R		04/14/25	04/14/25		1XFT-HGJR-C4QQ	N	1099
2	URINAL SCREENS				38.90	5-01-26-772-020			B	BUILDINGS & GROUNDS OE	R		04/14/25	04/14/25		1XFT-HGJR-C4QQ	N	
					86.72													
25-00282 04/14/25 EASTER GLOW PARTY SUPPLIES																		
1	INV# 1FYN-CMYF-661F				47.99	T-13-55-000-007			B	RESERVE FOR RECREATION TRUST	R		04/14/25	04/14/25		1FYN-CMYF-661F	N	
2	INV# 194C-HG6C-7XWK				161.66	5-01-28-795-020			B	RECREATION OE	R		04/14/25	04/14/25		194C-HG6C-7XWK	N	
3	INV# 1VPN-FFD4-3QD6				186.13	5-01-28-795-020			B	RECREATION OE	R		04/14/25	04/14/25		1VPN-FFD4-3QD6	N	
					395.78													
Vendor Total: 1,095.02																		
AUTOZ005 AUTOZONE, INC.																		
25-00215 03/17/25 PARTS FOR DURANGO																		
1	PARTS FOR DURANGO				21.76	5-01-26-315-020			B	VEHICLE MAINT-PUBLIC WORKS	R		03/17/25	04/14/25		645004844	N	
25-00238 03/31/25 INV# 6450070040/6450071631																		
1	INV# 6450070040				24.27	5-01-26-315-020			B	VEHICLE MAINT-PUBLIC WORKS	R		03/31/25	04/14/25				
2	INV# 6450071631				41.02	5-01-26-315-020			B	VEHICLE MAINT-PUBLIC WORKS	R		03/31/25	04/14/25				
					65.29													
Vendor Total: 87.05																		
BET01 BETTER LIVING																		
25-00127 02/18/25 HARDWARE FOR ICEMELT SPREADER																		
1	HARDWARE FOR ICEMELT SPREADER				1.16	5-01-26-772-020			B	BUILDINGS & GROUNDS OE	R		02/18/25	04/16/25			N	
2	HARDWARE FOR ICEMELT SPREADER				2.49	5-01-26-772-020			B	BUILDINGS & GROUNDS OE	R		02/18/25	04/16/25			N	
					3.65													
25-00283 04/14/25 POTTING SOIL																		
1	POTTING SOIL				35.98	5-01-26-772-020			B	BUILDINGS & GROUNDS OE	R		04/14/25	04/16/25			N	
Vendor Total: 39.63																		

Page No: 3

Vendor # Name		PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099	
														Excl
BOR20 BOROUGH OF HELMETTA														
25-00291		04/14/25 2ND QTR 2025 TAX	1 2ND QTR 2025 TAX	965.02	5-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/14/25	04/14/25			N	
Vendor Total:				965.02										
BRI01 BRIAN'S LAWN MOWER														
25-00281		04/14/25 WEEDWACKER/EDGER SUPPLIES	1 WEEDWACKER/EDGER SUPPLIES	200.98	5-01-26-765-020		B STREETS & ROADS OE	R	04/14/25	04/16/25			N	
Vendor Total:				200.98										
BRT BRT TECHNOLOGIES,LLC.														
25-00249		04/03/25 CAMA & MOD IV	1 CAMA & MOD IV	1,545.00	5-01-20-710-020		B TAX ASSESSOR OE	R	04/03/25	04/14/25			N	
Vendor Total:				1,545.00										
CENTE005 CENTER STATE ENGINEERING														
25-00294		04/14/25 FEBRUARY INVOICES	1 LAKE AVE NJDOT	2,730.75	C-04-55-905-100		B 23-02 IMPROVE LAKE DRIVE	R	04/14/25	04/14/25		16633	N	
			2 LOCUST DRIVE NJDOT	1,008.00	C-04-55-903-100		B 22-03 IMPROVEMENTS TO LOCUST DRIVE	R	04/14/25	04/14/25		16632	N	
			3 15 HIGH STREET INSPECTIONS	3,179.00	T-14-57-000-022		B ESCROW - 15 HIGH STREET LLC	R	04/14/25	04/14/25		16631	N	
			4 REVIEW FPA REPORT/COUNCIL MEET	552.50	5-01-20-715-020		B ENGINEERING SERVICE OE	R	04/16/25	04/16/25		16634	N	
				7,470.25										
Vendor Total:				7,470.25										
CIR01 CIRCLE JANITORIAL SUPPLIES														
25-00237		03/31/25 INV# 29953-25	1 INV# 29953-25	60.00	5-01-26-772-020		B BUILDINGS & GROUNDS OE	R	03/31/25	04/14/25		29953-25	N	
Vendor Total:				60.00										

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
Item Description																Exc
CLE06 CLEANERS IN ACTION																
24-00900	12/31/24	STRIP AND WAX	COM	CENTER FLOOR	3,840.00	4-01-26-772-020			B	BUILDINGS & GROUNDS	OE	R	12/31/24	04/14/25		N
Vendor Total:					3,840.00											
COMCA649 COMCAST																
25-00298	04/15/25	ACCT# 8499	05	248	0023649											
1	ACCT# 8499	05	248	0023649	174.44	5-01-26-772-020			B	BUILDINGS & GROUNDS	OE	R	04/15/25	04/15/25		N
2	ACCT# 8499	05	248	0023649	58.14	5-05-55-500-021			B	WATER OPERATING	OE	R	04/15/25	04/15/25		N
3	ACCT# 8499	05	248	0023649	58.15	5-07-55-500-021			B	SEWER OPERATING	OE	R	04/15/25	04/15/25		N
Vendor Total:					290.73											
COMCA656 COMCAST																
25-00299	04/15/25	ACCT# 8499	05	248	0023656											
1	ACCT# 8499	05	248	0023656	231.31	5-01-26-772-020			B	BUILDINGS & GROUNDS	OE	R	04/15/25	04/15/25		N
Vendor Total:					231.31											
CONFIO05 CONFIRE FIRE PROTECTION SVS																
25-00242	03/31/25	HYDRO TEST ON CYLINDER			475.00	5-01-26-772-020			B	BUILDINGS & GROUNDS	OE	R	03/31/25	04/14/25	02991445	N
Vendor Total:					475.00											
CON04 CONTINENTAL FIRE & SAFETY INC.																
25-00218	03/19/25	ANNUAL FIRE EXTINGUISHER INSP			1,259.00	5-01-25-749-020			B	FIRE DEPARTMENT	OE	R	03/19/25	04/14/25	S1839	N
Vendor Total:					1,259.00											
25-00232	03/31/25	NEW 205 GALLON WATER FIRE EXT			458.00	5-01-25-749-020			B	FIRE DEPARTMENT	OE	R	03/31/25	04/14/25		N
Vendor Total:					1,717.00											

Page No: 5

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	
COREW005	CORE & MAIN LP									
	25-00266	04/07/25 TOUCHPADS		250.00	5-05-55-500-021	B WATER OPERATING OE	R	04/07/25	04/16/25	N
	1	TOUCHPADS								
	Vendor Total:			250.00						
DOR01	DARREN DORAN									
	25-00288	04/14/25 MEDICARE REIMBURSE 2025 1QTR		345.36	5-01-23-733-020	B HEALTH INSURANCE EMPLOYEE	R	04/14/25	04/14/25	N
	1	MEDICARE REIMBURSE 2025 1QTR								
	2	MEDICARE REIMBURSE 2025 1QTR		115.12	5-05-55-500-030	B Health Insurance	R	04/14/25	04/14/25	N
	3	MEDICARE REIMBURSE 2025 1QTR		115.12	5-07-55-500-030	B Health Insurance	R	04/14/25	04/14/25	N
				575.60						
	Vendor Total:			575.60						
DYNAS005	DYNASTY COMMERCIAL CLEANING									
	25-00263	04/07/25 MARCH COM CENTER CLEANING		856.80	5-01-26-774-020	B COMMUNITY CENTER OE	R	04/07/25	04/14/25	N
	1	MARCH COM CENTER CLEANING								
	Vendor Total:			856.80						
FIREF005	FIREFLOW SERVICES INC.									
	25-00272	04/10/25 INV# 6729		3,733.05	5-01-25-749-020	B FIRE DEPARTMENT OE	R	04/10/25	04/14/25	N
	1	INV# 6729								
	Vendor Total:			3,733.05						
FLORI005	FLORIO PERRUCCI STEINHARDT									
	25-00296	04/15/25 MARCH SERVICES		2,630.00	5-01-20-712-020	B LEGAL SERVICES OE	R	04/15/25	04/15/25	N
	1	MARCH SERVICES								
	Vendor Total:			2,630.00						
GLOBE005	GLOBAL INTERACTIVE SOLUTIONS									
	25-00252	04/03/25 ANNUAL COURT ZOOM SERVICE		278.88	5-01-42-855-020	B MUNICIPAL COURT OE	R	04/03/25	04/16/25	N
	1	ANNUAL COURT ZOOM SERVICE								
	Vendor Total:			278.88						

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HEL07 HELMETTA MUNICIPAL COURT												
	25-00234 03/31/25 FEBRUARY 2025 CC FEES			59.95	5-01-42-855-020	B MUNICIPAL COURT OE	R	03/31/25	04/14/25			N
	1 FEBRUARY 2025 CC FEES											
	Vendor Total:			59.95								
HOM02 HOME DEPOT CREDIT SERVICES												
	25-00261 04/07/25 BATTERY/CHARGER/BAR CHAIN OIL			149.00	5-01-26-765-020	B STREETS & ROADS OE	R	04/07/25	04/14/25			N
	1 BATTERY/CHARGER											
	2 BAR CHAIN OIL			14.97	5-01-26-765-020	B STREETS & ROADS OE	R	04/07/25	04/14/25			N
				163.97								
	25-00262 04/07/25 FERTILIZER/ FUEL ADDITIVE			206.91	5-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/07/25	04/14/25			N
	1 FERTILIZER											
	2 FUEL ADDITIVE			9.98	5-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	04/07/25	04/14/25			N
				216.89								
	Vendor Total:			380.86								
HOM03 HOME NEWS & TRIBUNE												
	25-00274 04/14/25 INV# 1121971			145.17	5-01-20-120-020	B MUNICIPAL CLERK OE	R	04/14/25	04/14/25			N
	1 INV# 1121971											
	Vendor Total:			145.17								
NAP02 JERSEY AUTO SUPPLY												
	25-00235 03/31/25 BRAKES/ROTARS/OIL CHANGE			419.98	5-01-25-749-020	B FIRE DEPARTMENT OE	R	03/31/25	04/14/25			N
	1 BRAKES/ROTARS/OIL CHANGE											
	25-00251 04/03/25 BATTERY			212.58	5-01-25-749-020	B FIRE DEPARTMENT OE	R	04/03/25	04/14/25		4408	N
	1 BATTERY											
	25-00273 04/10/25 BRK/FLUID			10.99	5-01-25-749-020	B FIRE DEPARTMENT OE	R	04/10/25	04/14/25			N
	1 BRK/FLUID											
	Vendor Total:			643.55								

BOROUGH OF HELMETTA
Bill List By Vendor Name

[illegible]

BOROUGH OF HELMETTA
Bill List By Vendor Name

[illegible]

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099
	Item Description							Date	Date		Excl
NEW31 NJ DEPT OF HLTH & SR SVC (DOG)											
	25-00258 04/07/25 MARCH 2025 DOG LICENSES		12.60	T-09-00-000-001	B ANIMAL CONTROL EXPENSES	R	04/07/25	04/14/25			N
	1 MARCH 2025 DOG LICENSES										
	Vendor Total:		12.60								
ONE02 ONE CALL CONCEPTS, INC.											
	25-00302 04/16/25 MARCH REGULAR LOCATES		17.16	5-01-26-765-020	B STREETS & ROADS OE	R	04/16/25	04/16/25			N
	1 MARCH REGULAR LOCATES										
	Vendor Total:		17.16								
PAULR005 PAUL REED											
	25-00277 04/14/25 DMV REIMBURSEMENT FOR VEHICLES		120.00	5-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	04/14/25	04/14/25			N
	1 DMV REIMBURSEMENT FOR VEHICLES										
	Vendor Total:		120.00								
PCP PC PROGRESSIVE											
	25-00269 04/07/25 JAN-MAR IT SERVICES 2025		175.00	5-01-20-701-020	B ADMINISTRATOR OE	R	04/07/25	04/14/25			N
	1 JAN-MAR IT SERVICES 2025		175.00	5-01-20-710-020	B TAX ASSESSOR OE	R	04/07/25	04/14/25			N
	2 JAN-MAR IT SERVICES 2025		200.00	5-01-20-705-021	B FINANCE OE	R	04/07/25	04/14/25			N
	3 JAN-MAR IT SERVICES 2025		100.00	5-01-26-765-020	B STREETS & ROADS OE	R	04/07/25	04/14/25			N
	4 JAN-MAR IT SERVICES 2025		1,603.00	5-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/07/25	04/14/25			N
	5 JAN-MAR IT SERVICES 2025		326.00	5-05-55-500-021	B WATER OPERATING OE	R	04/07/25	04/14/25			N
	6 JAN-MAR IT SERVICES 2025		326.00	5-07-55-500-021	B SEWER OPERATING OE	R	04/07/25	04/14/25			N
	7 JAN-MAR IT SERVICES 2025		2,905.00								
	Vendor Total:		2,905.00								
PRE03 PRECISION ANALYTICAL SVCS, INC											
	25-00265 04/07/25 MARCH SAMPLE ANALYSIS		37.00	5-05-55-500-021	B WATER OPERATING OE	R	04/07/25	04/14/25			N
	1 MARCH SAMPLE ANALYSIS										
	Vendor Total:		37.00								

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Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Date	Invoice	Excl
PRIDE005	PRIDE LANDSCAPE SUPPLY																	
25-00240	03/31/25	BRICK BLOCKS	STORMWATER WALL			32.40	5-01-26-765-020			B	STREETS & ROADS OE	R	03/31/25	04/14/25				N
Vendor Total:						32.40												
RARIT015	RARITAN GROUP																	
25-00254	04/07/25	WATER CURB	VALVE BOXES			1,018.50	5-05-55-500-021			B	WATER OPERATING OE	R	04/07/25	04/14/25				N
Vendor Total:						1,018.50												
READ	READY REFRESH BY NESTLE																	
25-00300	04/15/25	WATER	2/23/25-3/22/25			75.02	5-01-26-772-020			B	BUILDINGS & GROUNDS OE	R	04/15/25	04/15/25				N
Vendor Total:						75.02												
ROOTS005	ROOTS OF LOVE FLORIST																	
25-00197	03/17/25	FUNERAL ARRANGEMENT	MAYOR			360.00	5-01-20-701-020			B	ADMINISTRATOR OE	R	03/17/25	04/14/25				N
Vendor Total:						360.00												
RUTGE010	RUTGERS UNIVERSITY																	
25-00268	04/07/25	FERTILIZER APPLICANT	RENEWAL			160.00	5-01-26-765-020			B	STREETS & ROADS OE	R	04/07/25	04/14/25				N
Vendor Total:						160.00												
SGPAV005	S&G PAVING																	
25-00223	03/24/25	ADA PARKING SPOT/STORM DRAIN				17,499.95	G-02-15-026-029			B	CDBG 2024	R	03/24/25	04/14/25				N
Vendor Total:						17,499.95												

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
Item Description													Date	Date	Excl
BOH02 SANDRA BOHINSKI															
25-00289	04/14/25	MEDICARE REIMBURSE	2025	1QTR	436.48	5-01-23-733-020			B	HEALTH INSURANCE EMPLOYEE	R	04/14/25	04/14/25		N
Vendor Total:					436.48										
SAY02 SAYREBROOK VETERINARY HOSPITAL															
25-00231	03/31/25	RABIES CLINIC	3/25/25		378.30	5-01-27-788-020			B	ANIMAL CONTROL OE	R	03/31/25	04/14/25		N
Vendor Total:					378.30										
STA17 STAR2STAR COMMUNICATIONS															
25-00275	04/14/25	TELEPHONE-	APRIL	2025	363.72	5-01-31-827-020			B	TELEPHONE COSTS	R	04/14/25	04/14/25		N
2	TELEPHONE-	APRIL	2025	(MUN)	238.52	5-01-31-827-020			B	TELEPHONE COSTS	R	04/14/25	04/14/25		N
					602.24										
Vendor Total:					602.24										
STA01 STATE OF NJ - PWT															
25-00292	04/14/25	1ST QTR	WATER TAX	2025	256.20	5-05-55-500-025			B	PURCHASE OF WATER	R	04/14/25	04/14/25		N
1	1ST QTR	WATER TAX	2025		256.20										
Vendor Total:					256.20										
ROS02 THOMAS C. ROSELLI, ESQ.															
25-00293	04/14/25	PUBLIC DEFENDER-	APRIL	2025	300.00	5-01-20-712-020			B	LEGAL SERVICES OE	R	04/14/25	04/14/25		N
1	PUBLIC DEFENDER-	APRIL	2025		300.00										
Vendor Total:					300.00										
TRE06 TREASURER ST OF NJ/MARRIAGE															
25-00259	04/07/25	MARRIAGE LICENSES	JAN-MAR	2025	100.00	5-01-55-001-286			B	STATE OF NJ MARRIAGE LIC	R	04/07/25	04/14/25		N
1	MARRIAGE LICENSES	JAN-MAR	2025		100.00										
Vendor Total:					100.00										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099
USAB005	USA BLUE BOOK															
25-00219	03/19/25 MANHOLE SUPPLIES															
1	MANHOLE LIFTER				170.95	5-05-55-500-021			B	WATER OPERATING OE	R	03/19/25	04/14/25		651760	N
2	VALVE LIFTER				389.95	5-05-55-500-021			B	WATER OPERATING OE	R	03/19/25	04/14/25		651760	N
3	MANHOLE GASKETS				97.50	5-05-55-500-021			B	WATER OPERATING OE	R	03/19/25	04/14/25		651760	N
4	FREIGHT				49.28	5-05-55-500-021			B	WATER OPERATING OE	R	03/19/25	04/14/25		651760	N
					707.68											
	Vendor Total:				707.68											
WBM01	W.B. MASON															
25-00198	03/17/25 COPY PAPER/LIFE SAVERS															
1	COPY PAPER/LIFE SAVERS				171.97	5-01-31-834-020			B	OFFICE SUPPLIES	R	03/17/25	04/14/25			N
25-00267	04/07/25 TAX ASSESSOR SUPPLIES															
1	TAX ASSESSOR NAME PLATE				16.94	5-01-20-710-020			B	TAX ASSESSOR OE	R	04/07/25	04/14/25		253333870	N
2	TAX ASSESSOR OFFICE SUPPLIES				119.67	5-01-20-710-020			B	TAX ASSESSOR OE	R	04/07/25	04/14/25		253339041	N
3	LABELS				21.49	5-01-20-710-020			B	TAX ASSESSOR OE	R	04/07/25	04/14/25		253429623	N
					158.10											
	Vendor Total:				330.07											
WATER005	WATER RESOURCE MANAGEMENT, INC															
25-00301	04/16/25 BACKUP OPERATOR MARCH 2025															
1	BACKUP OPERATOR MARCH 2025				300.00	5-05-55-500-021			B	WATER OPERATING OE	R	04/16/25	04/16/25			N
	Vendor Total:				300.00											
DJWIE005	Wayne Handwerk Jr.															
25-00295	04/15/25 EASTER PARTY DJ															
1	EASTER PARTY DJ				200.00	5-01-28-795-020			B	RECREATION OE	R	04/15/25	04/15/25			N
	Vendor Total:				200.00											
WTL04	WILSON, MARGARET															
25-00290	04/14/25 MEDICARE REIMBURSE 2025 1STQTR															
1	MEDICARE REIMBURSE 2025 1STQTR				339.45	5-01-23-733-020			B	HEALTH INSURANCE EMPLOYEE	R	04/14/25	04/14/25			N
2	MEDICARE REIMBURSE 2025 1STQTR				113.15	5-05-55-500-030			B	Health Insurance	R	04/14/25	04/14/25			N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WTL04	WILSON, MARGARET															
		25-00290	04/14/25	MEDICARE REIMBURSE 2025 1STQTR Continued												
		3		MEDICARE REIMBURSE 2025 1STQTR			113.15	5-07-55-500-030	B	Health Insurance	R	04/14/25	04/14/25			N
							565.75									
				Vendor Total:			565.75									
XTE01	XTEL COMMUNICATIONS															
		25-00257	04/07/25	ACCT# 14428												
		1		ACCT# 14428			870.88	5-01-31-827-020	B	TELEPHONE COSTS	R	04/07/25	04/14/25			N
				Vendor Total:			870.88									
Total Purchase Orders:				70	Total P.O. Line Items:	109	Total List Amount:	141,442.59	Total Void Amount:	0.00						

Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description								
CURRENT FUND		4-01	3,840.00	0.00	3,840.00	0.00	0.00	3,840.00
CURRENT FUND		5-01	31,648.95	0.00	31,648.95	0.00	0.00	31,648.95
WATER OPERATING FUND		5-05	3,412.83	0.00	3,412.83	0.00	0.00	3,412.83
SEWER OPERATING FUND		5-07	69,362.52	0.00	69,362.52	0.00	0.00	69,362.52
	Year Total:		104,424.30	0.00	104,424.30	0.00	0.00	104,424.30
GENERAL CAPITAL FUND		C-04	3,738.75	0.00	3,738.75	0.00	0.00	3,738.75
GRANT FUND		G-02	26,199.95	0.00	26,199.95	0.00	0.00	26,199.95
ANIMAL TRUST FUND		T-09	12.60	0.00	12.60	0.00	0.00	12.60
GENERAL TRUST FUND		T-13	47.99	0.00	47.99	0.00	0.00	47.99
BUILDERS' ESCROW FUND		T-14	3,179.00	0.00	3,179.00	0.00	0.00	3,179.00
	Year Total:		3,239.59	0.00	3,239.59	0.00	0.00	3,239.59
Total of All Funds:			141,442.59	0.00	141,442.59	0.00	0.00	141,442.59

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: MARCH

DATED: 4/1/2025

TAXES	2024	10,151.01
TAXES	2025	48,752.97
TAXES	2026	0.00

ADJUSTMENTS

INTEREST 787.03

0.00

COSTS FOR TAX SALE
LIEN REDEMPTION
INTEREST
DUPLICATE CERT
DUPLICATE BILL
TAX SALE PREMIUMS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(38,011.10)	(38,011.10) Kaplan
2024	0.00	47,675.96	47,675.96
2025	(14,735.29)	1,547,502.34	1,532,767.05
			1,542,431.91

TOTAL 59,691.01

2026

TAX COLLECTORS TRUST

DATE	CK#	SOURCE	DEBITS	CREDITS
2/28/2025				79,185.78

3/31/2025		interest paid	6.82	
			0.00	6.82

TOTAL AS PER 3/31/25 BANK STATEMENT 79,192.60

[illegible]

2024

2024 \$ SOLD AT 2025 TAX SALE

3/31/25

DECEMBER					77,919.39
<u>2024</u>		Cash Recpts		adj	
JANUARY	77,919.39	(6,553.03)			71,366.36
FEBRUARY	71,366.36	(13,539.39)			57,826.97
MARCH	57,826.97	(10,151.01)			47,675.96
APRIL	47,675.96				47,675.96
MAY	47,675.96				47,675.96
JUNE	47,675.96				47,675.96
JULY	47,675.96				47,675.96
AUGUST	47,675.96				47,675.96
SEPTEMBER	47,675.96				47,675.96
OCTOBER	47,675.96				47,675.96
NOVEMBER	47,675.96				47,675.96
BALANCE				\$	47,675.96

March 2025

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
3/6/2025	Pat Dahl	Trust - Easter Hunt		\$10.00 Ck# 6637
3/10/2025	Alaina Rodriguez	Trust - Easter Hunt		\$20.00 Ck# 664
3/10/2025	Maria Cantatore	Animal		\$18.00 Ck# 1016
3/11/2025	Sandra Bucci	Animal		\$36.00 Ck# 504
3/11/2025	Maryann Dona	Trust - Easter Hunt		\$30.00 Ck# 842
3/17/2025	Jadwiga Maria Pajak	Animal		\$36.00 Ck# 125
3/19/2025	Cristina Domenichini	Trust - Easter Hunt		\$10.00 Ck# 140
3/19/2025	Ashley Yanchuk	Current - Marriage		\$75.00 Cash
3/21/2025	Elizabeth Rutch	Trust - Easter Hunt		\$30.00 Ck# 1020
3/21/2025	Brooke Rudolph	Current - Marriage		\$28.00 Ck# 108
3/21/2025	Elizabeth Boehm	Current - Certified Copy		\$15.00 Cash
3/26/2025	Jennifer Durando	Animal		\$18.00 Ck# 109
3/27/2025	Elizabeth Rutch	Trust - Easter Hunt		\$10.00 Cash
3/27/2025	Timur Moiseyev	Current - Permit		\$60.00 Cash
3/27/2025	Jessica Hart	Trust - Easter Hunt		\$10.00 Cash
3/28/2025	Kimberly Christian	Trust - Easter Hunt		\$20.00 Ck# 213
3/31/2025	Deborah Dominicus	Animal		\$54.00 Ck# 1488
3/31/2025	Terry Duani	Trust - Easter Hunt		\$20.00 Cash
3/31/2025	Michael Johnson	Trust - Easter Hunt		\$20.00 Ck# 195
3/31/2025	William Comerford	Trust - Easter Hunt		\$40.00 Ck# 123
3/31/2025	John Mahoney Jr.	Animal		\$18.00 Ck# 102
3/31/2025	Spinelli	Trust - Easter Hunt		\$20.00 Cash